



2008 - 2010 Annual Crime Report
and
Fire Safety Report

October 2011

Spartanburg Methodist College
1000 Powell Mill Road
Spartanburg, SC 29301
(864) 587-4000
www.smcsc.edu

A Message to Students, Faculty and Staff:

Spartanburg Methodist College publishes and distributes an annual crime report to all current students, faculty and staff. This report includes statistics for the years 2008 - 2010. It is also given to any applicant for enrollment or employment upon request and can be mailed. It is prepared to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Each year, an e-mail notification is made to all enrolled students, faculty and staff that provide the web site to access this report. Specifically, statistics on the occurrence of murder, rape, robbery, aggravated assault, burglary, hate crimes and motor vehicle theft are included in the report. In addition, arrests for the following crimes occurring on campus will be included in the report: liquor law violations; drug violations; and weapon possessions. With the passing of the Higher Education Opportunity Act we are required to include the annual fire safety report outlining fire safety practices, standards and fire-related statistics.

Campus crime, arrest, discipline and fire statistics include that report to the Spartanburg Methodist College Campus Safety Department, the Division of Residence Life and the Spartanburg County Sheriff's Department. Documentation is kept on file in the office of the Director of Residence life and the Chief of Campus Safety.

The mission of the Campus Safety Department is to support student learning by providing a campus environment that discourages crime and promotes safety through effective law enforcement and positive relations with the community.

If you have any questions about anything contained in this report, please contact the Spartanburg Methodist College Campus Safety Department at x4003 (dial 864-587-4003 from off campus).

Campus Location

Spartanburg Methodist College (SMC) is located just outside the city limits of Spartanburg and is provided emergency services by the Campus Safety Department and Spartanburg County. Spartanburg County emergency services available include the Una Volunteer Fire Department the Spartanburg County Sheriff's Office and Spartanburg EMS (located approximately 5 miles from campus). The South Carolina Law Enforcement Division (S.L.E.D.) and the City of Spartanburg Public Safety Department may also provide services as needed. The Spartanburg County Sheriff's Office provides various resources, crime related reports and exchanges information, as deemed necessary. There is no written memorandum of understanding between SMC Campus Safety and the Spartanburg County Sheriff's Office.

Office of Campus Safety

The SMC Campus Safety Department has a Police Chief, full-time Police Officers, and S.L.E.D. Certified Campus Security Officers. The Campus Safety Department's police jurisdiction includes the campus and all roadways contiguous to the college's property. SMC's Campus Safety Department regularly patrols within its jurisdiction in marked police cars, a golf cart and on foot and handles all calls for services including: law enforcement, investigations, traffic enforcement and collision investigation, public assistance, and first aid. Because these officers have statewide authority, as S.C. State Constables, they sometimes investigate crime on other than college property and make arrests for off-campus crimes that they witness.

Access to Campus Facilities

SMC is a private college which is open to the public. SMC property is not "posted" property, nor do we have trespass signs displayed which would prohibit someone from walking onto or across SMC property. During normal working hours, all college buildings are open for regular business. During non-business hours access to all college facilities is by admittance via the Campus Safety Department only with keys, cards and or code.

Reporting of Crime

SMC encourages the campus community to make an accurate and prompt report of all crimes to Campus Safety, or the appropriate police agencies. Campus Safety can be reached by dialing 864-587-4003 or 4003 from an on-campus telephone. Campus Police Officer or Campus Security will respond to all on-campus emergencies for assistance. If additional police or other emergency service is required and notification has not already been made, Campus Safety will make notification and assist as needed. Campus Safety is equipped with a radio/phone which gives them telephone access to an emergency 911 dispatcher through Spartanburg County. Specifically, crimes such as: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, larcenies or hate crimes should be reported immediately. Should a complainant wish to report a criminal occurrence to an office on campus other than Campus Safety, he/she should report the occurrence to the office(s) of the Dean of Students or Director of Residence Life. Dialing 9-911 from any campus phone will allow you to reach the Fire Department and EMS. Arrests and crimes reported through SMC Campus Safety Department to the South Carolina State Law Enforcement Division become a part of the Uniform Crime reports that are submitted to the FBI.

Daily Crime Log

The Campus Safety Department maintains a daily log listing all reported crimes. The log lists the date, time reported, time occurred, general location, and disposition, if this information is known at the time the log is created. Certain information may temporarily be withheld to protect a victim or maintain the integrity of an in-progress criminal investigation. The daily crime log is available for public inspection during normal business hours at the Campus Safety Office located next to the Parsons Residence Hall.

Testing of the Emergency Mass Notification System

The notification system will be tested at least once a calendar year. Additional testing may be conducted as part of drills and exercises, or as necessary. Students, Faculty and Staff may register for e2Campus on the SMC website under Campus Safety and obtain more information. All students, faculty and staff's email addresses are automatically enrolled in e2Campus. The emergency notification system tests may include tests that are announced or unannounced. The Chief of Campus Safety or her designee will document the test and maintain the documentation.

Emergency Response and Evacuation Procedures

Others who may send the text message include the Dean of Students, The Director of Residence Life and the Director of Public information. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the President or her designee may also post a notice on the Spartanburg Methodist College web site. If there is a more immediate notification needed, a copy of the notice can be posted in each residence hall, or campus building. A complete "Campus Crime Alert" may be sent later via email explaining the incident in detail. Our Public Information Officer will notify the media and other outlets if warranted.

Timely Warnings

Timely warnings are issued whenever a crime or series of crimes, on campus or in the surrounding communities, is considered to pose a continuing risk to students, faculty and staff. Timely warnings are usually issued for assaults, robbery, sex offenses and arson. These timely warnings may be made by text messaging, using the e2Campus Mass Notification System, and is sent to SMC email addresses, telephones, cellular phones, Facebook, and Twitter.

Safety Education Program

Students are informed of safety during their orientation. Through crime prevention sessions, educational handouts, posters, and crime prevention videos shown on the College TV network, SMC provides its students with information that should lead to the reporting and prevention of crime on campus as well as encouraging students and employees to be responsible for their own safety and the safety of others. In addition to this, the College Counseling Center and Student Support Services provide rape crisis/prevention information to all students.

Crime Prevention Programs

Student Development which includes Campus Safety, Residence Life, the Counseling Center; and Student Support Services present various programs on Personal Safety and Theft prevention. Campus Safety and the Counseling Center facilitate programs for students each semester. Resident Hall Directors and Resident Assistants also present a series of program in the residence halls throughout each academic year. Periodically during the year, employees are encouraged to attend the various programs and view videos regarding Campus Safety. The Emergency Policies and Procedures manual is updated annually.

Alcohol and Other Drugs

Both Federal and South Carolina state laws prohibit the use, possession, sale or offering for sale of narcotics, amphetamines, barbiturates and hallucinogens (including marijuana). As a college supported by the United Methodist Church, Spartanburg Methodist College upholds these laws and will not interfere with the legal prosecution of any members of this community who violate them. The College cannot and will not protect a student against the penalties of the law nor provide a sanctuary free from such penalties. Law enforcement officers, when armed with proper documents, have a legal right to search any and all buildings (including residence halls) and vehicles on the campus, without prior notice to anyone at the College. Also, all residence hall rooms and vehicles on the campus are subject to inspection or search by authorized officials of the College.

As a United Methodist-related institution, Spartanburg Methodist College endorses the position of the church on alcohol:

We affirm our long-standing support of abstinence from alcohol as a faithful witness to God's liberating and redeeming love for persons. We support abstinence from the use of any illegal drugs. Since the use of illegal drugs, as well as illegal and problematic use of alcohol, is a major factor in crime, disease, death, and family dysfunction, we support educational programs as well as other prevention strategies encouraging abstinence from illegal drug use and, with regard to those who choose to consume alcoholic beverages, judicious use with deliberate and intentional restraint, with Scripture as a guide. (*2008 Book of Discipline*)

Further, Spartanburg Methodist College is fully in compliance with the “Drug Free Schools and Communities Act Amendments of 1989, Public Law 101-226, which requires that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees” (Federal Register, April 24, 1990, pp. 17384-17398).

The College has an active drug education and prevention program for students and staff, and our standards of conduct clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on or off campus, or as part of any of its activities. Offenders are subject to disciplinary action up to and including dismissal from the College, and/or prosecution under the law.

The Student Development Office designs, promotes and carries out a year-round program of alcohol and drug education that includes posters, exhibits, brochures, speakers and television presentations on the risks of alcohol and drug use and abuse. Information is available in the Counseling Center and in the College Health Center.

Students and staff may receive confidential, and non-punitive, counseling for personal or family problems related to drug and alcohol use and abuse. Resources include the College Counseling Center, the College Chaplain and the Housing Staff for resident students. Referral to the Spartanburg Alcohol and Drug Abuse Commission on a confidential basis is available. It should be understood, however, that counseling does not shield a student from discipline by legal or college authorities should drug or alcohol use continue or should the student be apprehended.

Facilities Maintenance Policies

SMC has installed and maintains exterior lighting around its buildings and parking lots, as well as additional sidewalk and street lighting to keep the campus well lit. While maintaining an attractive campus, grounds crews keep shrubs and hedges cut to an acceptable standard of safety. Residence Life staff, Housekeeping, and Maintenance personnel are on duty during business hours and regularly report any facility maintenance problems noted by them. Also, students and faculty are encouraged to report any safety or maintenance problems to the Director of Facilities management, who has employees, respond to these problems as promptly as possible.

Off Campus Housing

Residence hall students are subject to housing regulations contained in the Student Handbook. Commuter students are not subject to college housing regulation unless they are visiting the residence halls. The college provides no arrangements for a student to live in off-campus housing and be recognized as a residential student.

Students who are eligible to live in an apartment, or other community housing off campus, are recognized by the college as commuter students. SMC has no authority or responsibility to patrol or enforce housing regulations or law, or maintain facilities where commuter students live. The college maintains only one campus and provides no institutional recognition to off-campus Greek organizations or other student organizations to live in off-campus housing. No reports are provided by the local police concerning crimes that occur individually or collectively to students who live off campus.

Access to Residence Halls

Each residence hall is supervised by a Residence Hall Director. These staff members are responsible for the day to day operation of the residence halls which include, but are not limited to reporting work requests, supervising resident assistants, enforcing college policies and procedures, provide personal and academic assistance to students and planning educational and social programs.

Resident Assistants are students, who have completed a rigorous selection and training program in order to better serve you. They live on the floor with you and are there to assist you with personal and academic issues, mediate conflicts, report needed repairs and enforce campus policies and procedures.

The Bridges, Judd, Kingman, Sparrow, Parsons, and Hammond Residence Halls have computerized card access control entry into these residence halls. Willard Residence Hall has key pad entry. Entry is only allowed to authorized people at authorized times. With the card access control system, each authorized person receives with their card a keycode (PIN #). This restricts access to residents only. Each card is programmable and allows or denies access. If a card is lost or stolen, or if a keycode is no longer secure, the card can be replaced quickly and easily. An additional benefit of access control is report capability. The system provides reports of all card activity, including whether access was granted or denied, and why. A record of all entries to an area can be maintained.

Sex Offender Registry and Access to Related Information

Incarceration may remove a sex offender from the streets but it does nothing to prevent the offender from committing another crime when released. The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in the State to provide notice, as required under State law, to each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. In South Carolina convicted sex offenders must register with the County Sheriff's Office where they reside.

The State Law Enforcement Division (SLED) maintains a system for making certain Registry information available via the Internet. The Web address for the SLED State Sex Offender Registry is: <http://services.sled.sc.gov/sor/> and allows you to search for Offenders by Name, City, County, or Zip Code. The information available includes the offender's name; sex, race, age, date of birth, height, weight, eye, hair and skin color; last reported address, any scars, marks or tattoos, aliases used; the date of conviction, the statute violated; if the offender is a predator; and a photograph if available.

MISSING STUDENT NOTIFICATION

Definition: A student may be officially classified as “missing” when efforts described below indicate that the whereabouts of the student have been unknown for 24 hours or more.

Registering contact information: All resident students will be required to register confidential contact information to be used if it is determined that the student is missing. The Campus Safety Department will provide resident students with a form (Personal Information Card) to complete on the first day of residency, or as soon as possible thereafter. The completed forms will be stored in the Campus Safety Department.

Reporting missing persons: Anyone who believes that a student may be missing should contact Campus Safety.

Steps to be taken within the first 24 hours: The Campus Safety Officer who receives such a report will take the following actions:

1. Attempt to locate the missing student by telephone, email, and/or personal visit to the student's assigned residence hall room if applicable, and will attempt to locate the student's vehicle if it is registered on campus.
 - a. If the student is located by this process, Campus Safety will notify the person who was originally concerned that the student has been located.
 - b. If the student is not located by this process, Campus Safety will take the following additional steps:
2. For a missing resident student during regular business hours, notify the Director of Residence Life, who in turn will notify the missing student's Residence Hall Director. The appropriate members of the Residence Life staff will then attempt to locate the missing student by such actions as contacting any known friends of the student, contacting faculty members for classes in which the missing student is registered, and any other such contacts that might be available.
 - During non-office hours, notify the missing student's Residence Hall Director; if the RHD is not available, then notify the on-duty RHD or the Director of Residence Life. The Residence Life staff member will then utilize the steps described above.
3. For a missing commuter student, Campus Safety will attempt to locate the student by such actions as contacting any known friends of the student, contacting faculty members for classes in which the missing student is registered, and any other such contacts that might be available.
4. If the missing student is located as the result of any of the above actions, Campus Safety will notify the person who was originally concerned that the student has been located.
5. If the missing student is not located as a result of any of the above actions, Campus Safety will create an Incident Report form that includes the information provided by the person who believes the student is missing.
6. The Missing Student Information Cards are located in the Campus Safety Office.

Steps to be taken if the student is still missing 24 hours after the initial report:

1. Campus Safety will notify the Director of Residence Life and the Dean of Students.
2. The Dean, Director of Residence Life or Chief of Campus Safety will attempt to notify the person listed on the student's Personal Information Card or Registrar's records.
3. If the missing student is under 18 years of age and not an emancipated individual, the Dean, Director of Residence Life or Chief of Campus Safety will contact the student's custodial parent or legal guardian.
4. If the missing student is not under 18 or is emancipated, and did not register a contact person, then Campus Safety will conduct further investigation as appropriate, and may enlist the assistance of other law enforcement agencies.

PROCEDURES FOR RESPONDING TO SEXUAL ASSAULT ON CAMPUS

Introduction

Rape and other types of sexual assault, whether by a stranger or by an acquaintance, whether against women or men, are violations of the law and the policy of Spartanburg Methodist College. Sexual assault includes but is not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery or threat of sexual assault. SMC will not tolerate sexual assault, whether directed at males or females. SMC will also provide assistance and support for survivors of such assault and will aid in the apprehension of assailants. To reduce the risk of sexual assault, the college provides education to increase awareness of this important issue.

The college has a federally mandated obligation to address the needs of the sexual assault survivor. Referrals for treatment will be made and on-going support will be offered to them. To protect their privacy and to encourage reporting of crimes, the college will make efforts to maintain confidentiality regarding the name of the person assaulted.

SMC will make the campus aware of any reported rapes or other sexual assaults by strangers on campus, and will judge the need to report acquaintance rapes to the campus on a case by case basis. The college is legally obligated to report to the federal government and the campus community the number of sexual assaults that occur on campus each year. If, for reasons of safety, the campus community must be notified of the occurrence of the assault, the survivor will be informed at the earliest possible time.

STEPS TO FOLLOW IN RESPONDING TO NOTIFICATION OF A SEXUAL ASSAULT

The survivor or the first faculty/staff notified of the assault by the survivor should refer the case to a Student Development official. Examples of Student Development officials include the Dean of Students, Director of Residence Life, Director of the Counseling Center, or Campus Safety. These individuals will assist the survivor in the following steps and options:

STEP I. Arrange for Treatment --Because sexual assault may involve trauma and is a crime, the Student Development official should strongly encourage the survivor to seek medical treatment. Possible options for treatment may include:

Option 1. - Go to Spartanburg Regional Medical Center's Emergency Room. The survivor will be examined and treated for any physical injury or sexually transmitted diseases at the hospital. The survivor will also be informed that because the assault is a crime, the hospital has an obligation to inform the police and that the police will conduct an interview at the hospital regarding the assault. The survivor can choose whether or not to disclose information to the police. The survivor's consent will be requested to allow collection of evidence and the survivor may choose to go forward with a criminal or civil prosecution.

If the survivor is willing to go to the hospital, the Student Development official will assist with arrangements for transportation. The official, with the consent of the survivor, will contact or assist the survivor in contacting the Spartanburg Rape Crisis Center to ask that a counselor meet with the survivor.

Friends may accompany the survivor to the hospital and the survivor will be given this information. If the assault took place within the last 72 hours, evidence collection may be possible. In this case, the survivor should be advised not to shower, douche or change clothes. The survivor should also be advised to bring a fresh change of clothes. If clothes have been changed, the clothes worn at the time of the assault should be put in a bag and brought to the hospital.

Option 2. - Use other Community Resources. The survivor may choose to see a private physician. The Student Development official, with the consent of the survivor, will also contact or assist the

survivor in contacting the Spartanburg Rape Crisis Center to ask that a counselor meet with the survivor.

STEP 2. Contact the Case Manager - The survivor or the Student Development official will contact the Director of the Counseling Center (hereafter referred to as the case manager) who will provide on-going case management and support. If the survivor wishes to remain anonymous, the case manager will provide indirect support through the Student Development official first contacted including guidance which may be required.

The following individuals may also be informed by the case manager or the Dean of Students that a sexual assault has occurred on a "need to know" basis:

The President	Vice Presidents
Director of Residence Life	Residence Hall Directors
Director of the Health Center	Director of Public Information

The name of the survivor of the assault will not be released to the above or to anyone else, including concerned students, parents or the press, without the survivor's consent unless the release is essential to the health and safety of the individual assaulted or to otherwise fulfill the legal obligations of the college.

STEP 3. Refer for support - When survivor's gives permission to provide their name to the case manager, the case manager will contact the survivor as soon as possible after the assault. Verbal and written information about sources of support in the community will be provided directly to the survivor by the case manager or indirectly through the Student Development official first notified of the assault

STEP 4. Follow up - The case manager, with the consent of the survivor, will provide ongoing follow up on the case, as soon as possible after the assault, a week after the assault, a month after the assault and then on an as needed basis. The follow-up will consist of insuring that the survivor has access to the support services he or she needs. If the survivor wishes to remain anonymous, the case manager will serve as a consultant to the Student Development official first notified of the sexual assault and the person will provide ongoing support as needed.

PROCEDURES FOR RESPONDING TO A SEXUAL ASSAULT CASE WHEN THE SURVIVOR AND THE ACCUSED ARE STUDENTS

Spartanburg Methodist College views sexual assault, in any of its forms, as a very serious matter and are committed to responding promptly and thoroughly to any sexual assault charges leveled at an SMC student by another of its students.

A student who has been sexual assaulted by another student is strongly encouraged to file a report with Student Development, and Campus Safety.

Students who wish to file a complaint against another student should do so as soon as possible after the assault, although complaints may be filed at any time.

When a student files a complaint with Student Development or Campus Safety officials, they will:

- Ask the survivor questions to assess the situation for continuing threat to the survivor and/or other members of the community.
- Attempt to ensure that the survivor is given appropriate protection, if necessary, including protection from retaliation for the complaint. Such protection may include a temporary housing reassignment and other restrictions on the accused. Spartanburg Methodist College is obligated to comply with a student's request for a living and/or academic situation change following an alleged sex offense.
- Request a written statement of complaint from the survivor that includes as much detail as possible.

The official may ask a Student Development colleague to assist with the investigation. All individuals involved in the investigation will respect the privacy of the students and that of all parties involved while they complete a thorough review of the situation. All participants will be required to keep the contents of the investigation confidential. The SMC investigation will occur independently from any legal proceedings that may take place.

THE PROCESS WILL BE THE FOLLOWING:

- The investigators will interview the survivor and will interview the accused, and each will be allowed to have a friend present during his or her interview.
- The survivor and the accused will be asked to suggest available witnesses. Others may be interviewed to obtain relevant information.
- The investigators may consult with college counsel and make a decision in a timely manner regarding the charges and the appropriate consequences, including discipline up to expulsion for the accused.
- The survivor and the accused will be informed of the outcome of the investigation. Either the survivor or the accused may appeal the decision to the President. The President may interview both parties and consult with the investigators before deciding whether to accept the judgment of the investigators or authorize further investigation or deliberations. A student found guilty of violating the Spartanburg Methodist College Sexual Assault policy could be criminally prosecuted in court and may be suspended or expelled from school.

The Dean of Students or Campus Safety should be notified immediately if anyone associated with this matter is under continuing threat.

On a “need to know basis” the following individuals at the college may also be informed of the fact that a sexual assault has occurred and that both parties are members of the SMC community. The names of the individuals involved will not be released without their consent unless the release is essential to the health and safety of a student or otherwise fulfill the legal obligations of the college. In such rare circumstances, the Dean of Students is the only one authorized to make an exception to the rule of complete confidentiality regarding the name of those involved. If an exception is made to this rule, the parties involved will be notified as soon as possible.

The President
Vice President of Academic Affairs
Director of the Counseling Center
The Office of Public Information

Director of Residence Life
Resident Hall Directors
Director of the Health Center
Campus Safety

Campus Safety Department
2010 Annual Crime and Fire Safety Report

Crime Statistics

Criminal Offenses – On Campus			
	Total occurrences On Campus		
Criminal offense	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offense - Forcible	0	0	0
d. Sex offense - Non-Forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	5	3	2
h. Motor vehicle theft	3	1	0
i. Arson	0	0	0
Criminal Offenses – Residence Halls			
	Total occurrences On Campus		
Criminal offense	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offense - Forcible	0	0	0
d. Sex offense - Non-Forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	5	3	2
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Arrests - On Campus			
Crime	2008	2009	2010
a. Illegal weapons possession	0	0	0
b. Drug law Violations	5	9	1
c. Liquor law violations	0	0	4
Arrests - Residence Halls			
Crime	2008	2009	2010
a. Illegal weapons possession	0	0	0
b. Drug law Violations	5	4	0
c. Liquor law violations	0	0	1
Disciplinary Action - On Campus			
	Number of persons referred for Disciplinary Action		
Crime	2008	2009	2010
a. Illegal weapons possession	0	0	0
b. Drug law Violations	18	10	14
c. Liquor law violations	57	14	36
Disciplinary Action - Residence Halls			
	Number of persons referred for Disciplinary Action		
Crime	2008	2009	2010
a. Illegal weapons possession	0	0	0
b. Drug law Violations	8	6	7
c. Liquor law violations	18	10	34

Hate Crimes

No hate crimes have been reported on the campus of Spartanburg Methodist College in any of the above crime classifications for calendar years 2008, 2009, and 2010.

Fire Safety

The Higher Education Opportunity Act (Public Law 110-315) recently became law and requires all academic institutions to produce an annual fire safety report outlining fire safety practices, standards and fire-related statistics.

Fire Safety is a primary concern on the Spartanburg Methodist College campus; especially in the residence halls. Students residing in campus housing must adhere carefully to fire safety regulations. For safety reasons, all students will exit college buildings when a fire alarm sounds. Tampering with fire safety equipment is a serious violation of SMC rules. Any violation of this policy will be referred through the discipline process. Students may face dismissal from SMC for violation of fire safety rules and/or be prosecuted.

Fire Safety Statistics

Year	Location	Fire	Cause	# Deaths Reported	# Injuries Reported	Value of Property Damage
2010	Bridges Residence Hall	0		n/a	n/a	n/a
	Hammond Residence Hall	0		n/a	n/a	n/a
	Judd Residence Hall	0		n/a	n/a	n/a
	Kingman Residence Hall	0		n/a	n/a	n/a
	Parsons Residence Hall	0		n/a	n/a	n/a
	Sparrow Residence Hall	0		n/a	n/a	n/a
	Willard Residence Hall	0		n/a	n/a	n/a

Below is a list of the residence hall fire safety systems. There are no immediate plans for system upgrades, however systems are constantly being reviewed.

Year	Location	Smoke Detectors	Sprinkler Systems	Portable Fire Extinguishers
2010	Bridges Residence Hall	X	X	X
	Hammond Residence Hall	X	X	X
	Judd Residence Hall	X	X	X
	Kingman Residence Hall	X	X	X
	Parsons Residence Hall	X	X	X
	Sparrow Residence Hall	X	X	X
	Willard Residence Hall	x	x	X

Fire drills are conducted a minimum of two times each year in each building. The Campus Safety Department checks the fire extinguishers in every building and conducts a Fire Prevention Seminar at the beginning of each school year and as requested by students, faculty and staff. Fire statistics are being collected and will include the number of fires and the cause, fire-related death, injuries and the value of the property damaged. A fire log is kept and will include the nature of the fire, the date the fire occurred, the time of day the fire occurred, and the general location of the fire. Fire alarms go to our sheriff's department dispatch, who in turn notifies us and the fire department.

Fire and safety regulations make it necessary to limit the use of electrical appliances in the residence halls. Because of sanitation and fire safety concerns, no cooking is allowed in residence hall rooms. Small refrigerators and microwave ovens will be allowed in rooms. Appliances such as hot plates, toaster ovens, George Foreman-type grills, space heaters, etc. are not allowed. Also, possession or use of candles or incense is not allowed. For fire safety reasons, students are not permitted to "rewire" their rooms in any manner. All electrical extension cords must be a minimum of 14 gauge, and must be used with a surge protector. An excess of extension cords in rooms is not allowed. Multiple electrical socket connections are not permitted. Safety regulations prohibit the use of lofts in residence hall rooms, or additional furniture not

provided by the college, unless approved by the Residence Life Staff. No Smoking is allowed in the residence halls.

Evacuation When Alarm Is Sounded

Evacuation of College buildings is mandatory when a fire alarm sounds.

1. When the alarm sounds close any open windows in your rooms and exit the residence hall or campus building immediately.
2. If your room door is closed, do not open it until you feel the surface. If there is heat or thick smoke present, remain in your room and wait for assistance. Open the windows if breathing becomes difficult. Signal the Fire Department, Campus Safety Staff, or Residence Life Staff by hanging preferably a white towel from the window and by telephoning Campus Safety at 864-587-4003 to indicate your condition and location. If you can not reach Campus Safety, call 911, and report your condition. Do not break the windows as this may help spread smoke into your room. Your room door will protect you as long as it remains closed. If there is no heat present, open the door slowly, leave the room, closing the door on your way out and escaping through the nearest exit. Avoid smoke at all times. If necessary, change from one stairwell to another to avoid passing through the smoke.
3. Upon leaving the building, go to your assigned area and remain there until you are given permission to return to the building.

Any member of the campus community who becomes aware of any active or past fire should notify Campus Safety, your Resident Assistant and your Residence Hall Director immediately.

Important Telephone Numbers

Campus Safety 24 hours/day	Dial x4003 from a campus phone
Una Fire Department	911
Health Center	x4277
Residence Life	x4247
Dean of Students	x4002
Academic Affairs	x4256
Counseling Services	x4229

We suggest programming the Campus Safety telephone number 864-587-4003 into your cell phone in case you have an emergency on campus.