



2004 - 2006 Annual Crime Report

2007 - 2008 School Year

Spartanburg Methodist College
1000 Powell Mill Road
Spartanburg, SC 29301
(864) 587-4000
www.smcsc.edu

Campus Location

Spartanburg Methodist College is located just outside the city limits of Spartanburg and is provided emergency services by Campus Safety and the County of Spartanburg. Spartanburg County emergency services available include the Una Volunteer Fire Department (located a few blocks from campus), the Spartanburg County Sheriff's Office and Spartanburg EMS (located approximately 5 miles from campus).

Safety Education Program

Students are informed of safety during their orientation. Through crime prevention sessions, educational handouts, posters, and crime prevention videos shown on the College TV network, SMC provides its students with information that should lead to the reporting and prevention of crime on campus as well as encouraging students and employees to be responsible for their own safety and the safety of others. In addition to this, the College Counseling Center and Student Support Services provide rape crisis/prevention information to all students.

Access to Campus Facilities

SMC is a private college which is open to the public. SMC property is not "posted" property, nor do we have trespass signs displayed which would prohibit someone from walking onto or across SMC property. During normal working hours, all college buildings are open for regular business and entrance to facilities is not monitored. Some campus buildings, including female residence halls, gyms, and some athletic facilities, have signs posted on the doors limiting access to the facility. These signs are posted to notify visitors that they do not have open access to these. Visitors are asked, in writing, not to enter these areas. When individuals enter these areas and are located by Campus Safety or other employees, they are asked to leave.

Office of Campus Safety

SMC Campus Safety has a police chief, full and part time Police Officers and Campus Safety Student Staff. The Campus Safety Department's police jurisdiction includes the campus and all roadways contiguous to the college's property. SMC's Campus Safety Department regularly patrols within its jurisdiction in marked police cars and handles all calls for services including: law enforcement, investigations, traffic enforcement and collision investigation, public assistance, and first aid. The Campus Safety Student Staff is a carefully selected group of students who serve as a trained auxiliary to supplement the police officers during day and evening hours.

The Mission of the Campus Safety Department is to support student learning by providing a campus environment that discourages crime and promotes safety through effective law enforcement and positive relations with the community.

Arrests and Crimes

Arrests and crimes reported through SMC Campus Safety Police Department to SLED become a part of the Uniform Crime Reports that are submitted to the FBI. Incidents that are reported to Campus Safety by the campus community maybe considered by the college as "police" files.

Possession, Use and Sale of Alcoholic Beverages and Illegal Drugs

SMC does not allow the sale, possession or consumption of alcoholic beverages or illegal drugs on campus and has established guidelines and policies on alcohol which are contained in the Student Handbook. Campus Safety is one of the campus agencies responsible for enforcement of college policy and the laws on drugs and alcohol. Drug and alcohol abuse information is available in the College Counseling Center located in the Campus Student Center.

Facilities Maintenance Policies

SMC has installed and maintains exterior lighting around its buildings and parking lots, as well as additional sidewalk and street lighting to keep the campus well lit. While maintaining an attractive

campus, grounds crews keep shrubs and hedges cut to an acceptable standard of safety. Residence Life staff, Housekeeping, and Maintenance personnel are on duty during business hours and regularly report any facility maintenance problems noted by them. Also, students and faculty are encouraged to report any safety or maintenance problems to the college maintenance department, which responds to these problems as promptly as possible.

Off Campus Housing/Greek Affairs

Residence hall students are subject to housing regulations contained in the Student Handbook. Commuter students are not subject to college housing regulation unless they are visiting the residence halls. The college provides no arrangements for a student to live in off-campus housing and be recognized as a residential student.

Students who are eligible to live in an apartment, or other community housing off campus, are recognized by the college as commuter students. SMC has no authority or responsibility to patrol or enforce housing regulations or law, or maintain facilities where commuter students live. The college maintains only one campus and provides no institutional recognition to off-campus Greek organizations or other student organizations to live in off-campus housing. No reports are provided by the local police concerning crimes that occur individually or collectively to students who live off campus.

Reporting of Crime

SMC encourages the campus community to make an accurate and prompt report of all crimes to Campus Safety or the appropriate police agencies. Crimes that occur on campus should be reported to Campus Safety. Campus Safety can be reached by dialing a four (4) digit number from an on-campus telephone. Campus Safety will respond to on-campus emergencies for assistance. If additional police or other emergency service is required and notification has not already been made, Campus Safety will make notification and assist as needed. Campus Safety is equipped with a radio/phone which gives them telephone access to an emergency 911 dispatcher. Specifically, crimes such as: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, or hate crimes should be reported immediately. Should a complainant wish to report a criminal occurrence to an office on campus other than Campus Safety, he/she should report the occurrence to the office(s) of the Dean of Students. In addition, students may dial local police directly to report a crime if they desire. Emergency telephone numbers for police, fire or ambulance are as follows:

Campus Safety 587-4003
Fire, EMS 9-911 dial from campus phone

Statistics

SMC prepares, publishes and distributes an annual safety report to all current students and employees, and to any applicant for enrollment or employment upon request. Specifically, statistics on the occurrence of murder, rape, robbery, aggravated assault, burglary, and motor vehicle theft are included in the report. In addition, arrests for the following crimes occurring on campus will be included in the report: liquor law arrests; drug abuse arrest; and weapons possessions.

The 2004 - 2006 Statistics are below:

Criminal Offenses – On Campus			
	Total occurrences On Campus		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	1
f. <u>Aggravated assault</u>	0	3	1
g. <u>Burglary</u>	18	20	2
h. <u>Motor vehicle theft</u>	1	1	1
i. <u>Arson</u>	0	0	0
Criminal Offenses – On Campus - Residence Halls			
	Total occurrences On Campus		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	3	0
g. <u>Burglary</u>	17	12	2
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
Criminal Offenses – Public Property			
	Total occurrences On Campus		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0

Hate Crimes – On Campus			
	Occurrences Of Hate crimes		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0
Hate Crimes – On Campus - Residence Halls			
	Occurrences Of Hate crimes		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0
Hate Crimes – On Campus - Public Property			
	Occurrences Of Hate crimes		
<u>Criminal offense</u>	2004	2005	2006
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offense - Forcible</u>	0	0	0
d. <u>Sex offense - Non-Forcible</u> (include only incest and statutory rape)	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0
j. <u>Any other crime involving bodily injury</u>	0	0	0

Arrests - On Campus			
	Number of Arrests		
<u>Crime</u>	2004	2005	2006
a. <u>Illegal weapons possession</u>	1	0	0
b. <u>Drug law Violations</u>	1	5	0
c. <u>Liquor law violations</u>	0	0	3

Arrests - On Campus - Residence Halls			
	Number of Arrests		
<u>Crime</u>	2004	2005	2006
a. <u>Illegal weapons possession</u>	1	0	0
b. <u>Drug law Violations</u>	1	5	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Action - On Campus			
	Number of persons referred for Disciplinary Action		
<u>Crime</u>	2004	2005	2006
a. <u>Illegal weapons possession</u>	0	2	0
b. <u>Drug law Violations</u>	6	1	4
c. <u>Liquor law violations</u>	34	48	109

Arrests - Public Property			
	Number of Arrests		
<u>Crime</u>	2004	2005	2006
a. <u>Illegal weapons possession</u>	0	0	0
b. <u>Drug law Violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Action - Public Property			
	Number of persons referred for Disciplinary Action		
<u>Crime</u>	2004	2005	2006
a. <u>Illegal weapons possession</u>	0	0	0
b. <u>Drug law Violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Access to Residence Halls

Each residence hall is supervised by a Residence Hall Director. These staff members are responsible for the day to day operation of the residence halls which include, but are not limited to reporting work requests, supervising resident assistants, enforcing college policies and procedures, providing personal and academic assistance to students and planning educational and social programs.

Resident Assistants are students, who have completed a rigorous selection and training program in order to better serve you. They live on the floor with you and are there to assist you with personal and academic issues, mediate conflicts, report needed repairs and enforce campus policies and procedures.

Due to the physical design of some of our residence halls, Hammond and Willard Halls are not locked during the semester. They are supervised by the Residence Life staff, which makes regular walking rounds throughout all of the areas.

The Bridges, Judd, Kingman, Sparrow and Parsons Residence Halls have computerized card access control entry into these residence halls. Entry is only allowed to authorized people at authorized times. With the card access control system, each authorized person receives with their card a keycode (PIN #). This restricts access to residents only. Each card is programmable and allows or denies access. If a card is lost or stolen, or if a keycode is no longer secure, the card can be replaced quickly and easily. An additional benefit of access control is report capability. The system provides reports of all card activity, including whether access was granted or denied, and why. A record of all entries to an area can be maintained.

On-Campus Support

Campus Safety	4003
Dean of Students	4002
Housing Office	4247
Counseling Center	4264
Student Support Services	4272
College Nurse	4277

Off-Campus Support

Spartanburg County Sheriff's Office, Fire & EMS	9-911
Rape Crisis Center of Spartanburg	583-9803
Spartanburg Regional Medical (Hospital)	560-6000
Mary Black Hospital	573-3000
Urgent Care	587-3010
Spartanburg County Health Dept.	596-3337
Ask A Nurse	591-7999
Spartanburg Mental Health	585-0366

PROCEDURES FOR RESPONDING TO SEXUAL ASSAULT ON CAMPUS

Introduction

Rape and other types of sexual assault, whether by a stranger or by an acquaintance, whether against women or men, are violations of the law and the policy of Spartanburg Methodist College. Sexual assault includes but is not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery or threat of sexual assault. SMC will not tolerate sexual assault, whether directed at males or females. SMC will also provide assistance and support for survivors of such assault and will aid in the apprehension of assailants. To reduce the risk of sexual assault, the college provides education to increase awareness of this important issue.

The college has a federally mandated obligation to address the needs of the sexual assault survivor. Referrals for treatment will be made and on-going support will be offered to them. To protect their privacy and to encourage reporting of crimes, the college will make efforts to maintain confidentiality regarding the name of the person assaulted.

SMC will make the campus aware of any reported rapes or other sexual assaults by strangers on campus, and will judge the need to report acquaintance rapes to the campus on a case by case basis. The college is legally obligated to report to the federal government and the campus community the number of sexual assaults that occur on campus each year. If, for reasons of safety, the campus community must be notified of the occurrence of the assault, the survivor will be informed at the earliest possible time.

STEPS TO FOLLOW IN RESPONDING TO NOTIFICATION OF A SEXUAL ASSUALT

The survivor or the first faculty/staff notified of the assault by the survivor should refer the case to a Student Development official. Examples of Student Development officials include the Dean of Students, Director of Housing, Director of the Counseling Center, or Campus Safety. These individuals will assist the survivor in the following steps and options:

STEP I. Arrange for Treatment --Because sexual assault may involve trauma and is a crime, the Student Development official should strongly encourage the survivor to seek medical treatment. Possible options for treatment may include:

Option 1. - Go to Spartanburg Regional Medical Center's Emergency Room. The survivor will be examined and treated for any physical injury or sexually transmitted diseases at the hospital. The survivor will also be informed that because the assault is a crime, the hospital has an obligation to inform the police and that the police will conduct an interview at the hospital regarding the assault. The survivor can choose whether or not to disclose information to the police. The survivor's consent will be requested to allow collection of evidence and the survivor may choose to go forward with a criminal or civil prosecution.

If the survivor is willing to go to the hospital, the Student Development official will assist with arrangements for transportation. The official, with the consent of the survivor, will contact or assist the survivor in contacting the Spartanburg Rape Crisis Center to ask that a counselor meet with the survivor.

Friends may accompany the survivor to the hospital and the survivor will be given this information. If the assault took place within the last 72 hours, evidence collection may be possible. In this case, the survivor should be advised not to shower, douche or change

clothes. The survivor should also be advised to bring a fresh change of clothes. If clothes have been changed, the clothes worn at the time of the assault should be put in a bag and brought to the hospital.

Option 2. - Use other Community Resources. The survivor may choose to see a private physician. The Student Development official, with the consent of the survivor, will also contact or assist the survivor in contacting the Spartanburg Rape Crisis Center to ask that a counselor meet with the survivor.

STEP 2. Contact the Case Manager - The survivor or the Student Development official will contact the Director of the Counseling Center (hereafter referred to as the case manager) who will provide on-going case management and support. If the survivor wishes to remain anonymous, the case manager will provide indirect support through the Student Development official first contacted including guidance which may be required.

STEP 3. Notify others an Assault has occurred. When the assault has occurred, the case manager will notify the Chief of Campus Safety and the Dean of Students.

The following individuals may also be informed by the case manager or the Dean of Students that a sexual assault has occurred on a "need to know" basis:

The President	Vice Presidents
Director of Housing	Resident Directors
Director of the Health Center	Director of Public Relations

The name of the survivor of the assault will not be released to the above or to anyone else, including concerned students, parents or the press, without the survivor's consent unless the release is essential to the health and safety of the individual assaulted or to otherwise fulfill the legal obligations of the college.

STEP 4. Refer for support - When survivor's gives permission to provide their name to the case manager, the case manager will contact the survivor as soon as possible after the assault. Verbal and written information about sources of support in the community will be provided directly to the survivor by the case manager or indirectly through the Student Development official first notified of the assault

STEP 5. Follow up - The case manager, with the consent of the survivor, will provide ongoing follow up on the case, as soon as possible after the assault, a week after the assault, a month after the assault and then on an as needed basis. The follow-up will consist of insuring that the survivor has access to the support services he or she needs. If the survivor wishes to remain anonymous, the case manager will serve as a consultant to the Student Development official first notified of the sexual assault and the person will provide ongoing support as needed.

PROCEDURES FOR RESPONDING TO A SEXUAL ASSAULT CASE WHEN THE SURVIVOR AND THE ACCUSED ARE STUDENTS

Spartanburg Methodist College views sexual assault, in any of its forms, as a very serious matter and are committed to responding promptly and thoroughly to any sexual assault charges leveled at an SMC student by another of its students.

A student who has been sexual assaulted by another student is strongly encouraged to file a report with Student Development, and Campus Safety.

Students who wish to file a complaint against another student should do so as soon as possible after the assault, although complaints may be filed at any time.

When a student files a complaint with Student Development or Campus Safety officials, they will:

- Ask the survivor questions to assess the situation for continuing threat to the survivor and/or other members of the community.
- Attempt to ensure that the survivor is given appropriate protection, if necessary, including protection from retaliation for the complaint. Such protection may include a temporary housing reassignment and other restrictions on the accused.
- Request a written statement of complaint from the survivor that includes as much detail as possible.

The official may ask a Student Development colleague to assist with the investigation. All individuals involved in the investigation will respect the privacy of the students and that of all parties involved while they complete a thorough review of the situation. All participants will be required to keep the contents of the investigation confidential. The SMC investigation will occur independently from any legal proceedings that may take place.

THE PROCESS WILL BE THE FOLLOWING:

- The investigators will interview the survivor and will interview the accused, and each will be allowed to have a friend present during his or her interview.
- The survivor and the accused will be asked to suggest available witnesses. Others may be interviewed to obtain relevant information.
- The investigators may consult with college counsel and make a decision in a timely manner regarding the charges and the appropriate consequences, including discipline up to expulsion for the accused.
- The survivor and the accused will be informed of the outcome of the investigation. Either the survivor or the accused may appeal the decision to the President. The President may interview both parties and consult with the investigators before deciding whether to accept the judgment of the investigators or authorize further investigation or deliberations.

The Dean of Students or Campus Safety should be notified immediately if anyone associated with this matter is under continuing threat.

On a "need to know basis" the following individuals at the college may also be informed of the fact that a sexual assault has occurred and that both parties are members of the SMC community. The names of the individuals involved will not be released without their consent unless the release is essential to the health and safety of a student or otherwise fulfill the legal obligations of the college. In such rare circumstances, the Dean of Students is the only one authorized to make an exception to

the rule of complete confidentiality regarding the name of those involved. If an exception is made to this rule, the parties involved will be notified as soon as possible.

The President
Vice Presidents
Director of the Counseling Center
The Office of Public Information

Director of Housing
Resident Director
Director of the Health Center
Campus Safety

Sex Offender Registry and Access to Related Information

Incarceration may remove a sex offender from the streets but it does nothing to prevent the offender from committing another crime when released. The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in the State to provide notice, as required under State law, to each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. In South Carolina convicted sex offenders must register with the County Sheriff's Office where they reside.

The State Law Enforcement Division (SLED) maintains a system for making certain Registry information available via the Internet. The Web address for the SLED State Sex Offender Registry is: <http://services.sled.sc.gov/sor/> and allows you to search for Offenders by Name, City, County, or Zip Code. The information available includes the offender's name; sex, race, age, date of birth, height, weight, eye, hair and skin color; last reported address, any scars, marks or tattoos, aliases used; the date of conviction, the statute violated; if the offender is a predator; and a photograph if available.